

Board Meeting Minutes
Maine Prairie Township
February 13, 2024

Attendees: Chair Loewen, Supervisor Kuechle, Supervisor Lochen, Zoning Administrator Froehling, Clerk/Treasurer Nelson, Deputy Clerk Robinson, Stearns County Deputy Shirley Zwack, Joe Hendricks, Gary Woods, Dean Petty, Fran and Michael Vossen, Dan Schneider, and Jennifer Buckentine.

The meeting was called to order at 7:00 p.m. by Chair Loewen with pledge to the flag.

Agenda:

Motion by Zoning Administrator Froehling/Supervisor Kuechle to approve the agenda. All in favor, motion carried.

Planning and Zoning meeting opened at 7:00 p.m.

Board meeting reconvened at 7:31 p.m.

Motion by Supervisors Kuechle/Lochen to approve January 9, 2024 Board Meeting Minutes. All in favor, motion carried.

The Treasurer's report was reviewed. Seven (7) claims were presented for approval and payment for the month of January totaling \$100,844.29. Receipts for January totaled \$9,743.54. Motion by Chair Loewen/Supervisor Kuechle to pay claims as presented. All in favor, motion carried.

The Budget and Levy for 2025 was discussed. When setting the levy, the cost of the new fire truck for the Kimball Fire Department needs to be considered. The road projects being considered are 100th Avenue, Countryside Lane, and south 121st Avenue. The Board will recommend completing 100th Avenue and Countryside Lane this year, and waiting until 2025 for 121st Avenue. Also, they will recommend setting the levy at \$675,000 and spread by the same percentages to the funds as is currently done.

There was a brief discussion concerning findings in the 2023 audit conducted by CliftonLarsonAllen LLP. One of the findings was there was no delegation of authority to make Electronic Fund Transfers (EFT). The Board thus delegated the Clerk/Treasurer to make EFT's when necessary and notify the Board of the transfer.

The County Property Sales Report was reviewed.

New Business:

Dan Schneider – Boring for Irrigation:

Mr. Schneider, representing LJS Farms, is requesting permission to bore under 101st Avenue to lay a 6" water pipe for irrigation purposes. An agreement will be prepared and the Township will require a deposit of \$500.00 to be held for one year.

Township Newsletter:

A draft of the yearly Newsletter was reviewed and changes made where necessary. Clerk Nelson and Deputy Clerk Robinson will get the letter printed and mailed.

Annual Meeting Agenda:

Agenda items were discussed. Clerk Nelson will prepare the agenda.

Summer Road Maintenance Quotes:

Requests for Quotes for summer road maintenance will be published in March.

Pearl Lake Recreation Club – Liquor and Wine Licenses Renewals:

Motion by Supervisors Kuechle/Lochen to approve renewal of the licenses. All in favor, motion carried.

Old Business:

Gary Woods – Culvert Issue:

The Board informed Mr. Woods that the culvert will be raised 16"-18" to its level prior to replacement.

There being no further business, Motion by Supervisor Kuechle/Chair Loewen to adjourn the board meeting at 8:40 p.m. All in favor, motion carried.

Respectfully submitted,

Patty Nelson
Clerk/Treasurer