

Board Meeting Minutes
Maine Prairie Township
January 10, 2023

Attendees: Chair Wicker, Supervisor Loewen, Zoning Administrator Froehling, Clerk Robinson,
Absent: Supervisor Kuechle – Other Attendees as listed on attached list

The meeting was called to order at 7:00 p.m. by Chair Wicker with the pledge to the flag.

Planning and Zoning meeting opened at 7:00 p.m.

Board meeting reconvened at 7:10 p.m.

Motion by Supervisor Loewen/Chair Wicker to approve the December 13, 2022 Board Meeting Minutes with one change. All in favor, motion carried.

The Treasurer's report was reviewed. Seven (7) claims were presented for approval and payment for the month of December totaling \$15,018.42 (see claims list attached). Receipts for January totaled \$10,705.58. Motion by Supervisors Wicker/Loewen to approve the treasurer's report subject to audit and pay claims as presented. All in favor, motion carried.

March Budget and Levy Discussion for 2024: A brief discussion was held in regard to the 2024 budget and levy. This will be further reviewed at the February 14th Board meeting.

Auditing Firms: Contact was made with several firms providing auditing services to Townships. The Township is in the process of engaging the Clifton Larson Allen LLP to do the Township audit this year.

New Business:

Tri-County Humane Society Contract: This is an annual contract providing for housing stray dogs picked up in the Township and brought to the Humane Society. Motion by Supervisor Loewen/Chair Wicker to enter into this yearly contract. All in favor, motion carried.

Absentee Ballot Board Resolution–2023: MN Statute § 203B.121, subd.1 requires the Town to appoint a ballot board to process all absentee ballots returned to the town clerk for the town election. Resolution #2023-01 was approved appointing Joan Nystrom, Alice Robinson, Rita Stommes and Marlene Kunkel as ballot board judges for the Town election on March 8, 2022. Motion by Supervisor Loewen/Chair Wicker to approve the Ballot Board Resolution. All in favor, motion carried.

Old Business:

100th Avenue Road Project-2023: Chair Wicker informed the residents in attendance that this meeting was for discussion purposes only regarding the proposed project for 100th Avenue. The residents asked questions in regard to maintenance of the road if nothing is done and what the maintenance plan would be going forward if the project moves forward. Sealcoating was discussed and number of years road will hold up after seal coated. Chair Wicker explained there are a number of things to be considered with sealcoating like use of road, type of vehicles using road and the like. Estimated cost to sealcoat today would be in the

neighborhood of \$20,000 and 5-7 years would be the expected use without maintenance. It has been the practice of the Township, for the past several years, to assess residents living on dead end roads one-third (1/3rd) of the cost of a project. Supervisor Loewen explained that if the Town has 100% participation by residents in moving a project forward that engineering costs and a feasibility study is not necessary. Consequently, considerably reducing the cost of the project. Also discussed was the Town doing minimum repairs to the road or allowing the road to revert back to gravel. There being no further discussion, the Board capped the cost of the project at \$3,000 per property owner living on 100th Avenue. The Township has received one quote for the cost of the project. However, the Board will be advertising for additional quotes for the cost of the project.

93rd Avenue Road Project-2023: To be discussed at February meeting.

There being no further business, motion by Supervisors Loewen/Chair Wicker to adjourn the Board meeting at 8:50 p.m. All in favor, motion carried.

Respectfully submitted,

Alice Robinson
Clerk/Treasurer